

**Vektek is currently accepting applications for the following full-time & part-time positions.**

# Sales Professionals

**Location: St. Joseph, MO**

## **Summary of Position:**

- This position is responsible for business-to-business telephone sales with additional duties as needed.
- Responsibilities include calling on potential and existing customers, digesting the customer's needs, answer product questions, recommend product to fulfill the customer's production requirements, complete the sale and all paperwork needed to ensure timely delivery and document customer issues with accurate and detailed notes.

## **Required Qualifications:**

- History of sales or customer service experience.
- Good telephone etiquette, attendance and organization skills.
- High School Diploma or GED.
- Ability to multi-task.
- Strong Computer Skills (Microsoft Excel, Word, Outlook, Social Media, Web search).
- Good Oral & Written skills.

## **Desired Qualifications:**

- Mechanical aptitude.
- Knowledge of manufacturing type facilities.

Qualified, detail-oriented applicants are encouraged to apply within at 3812 S. Leonard Rd., St. Joseph, MO from 9:00 am to 3:00 pm Monday – Friday or mail Resume to:

### **VEKTEK LLC**

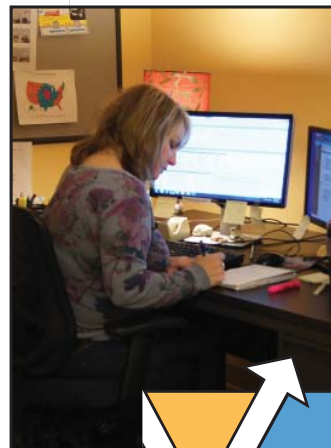
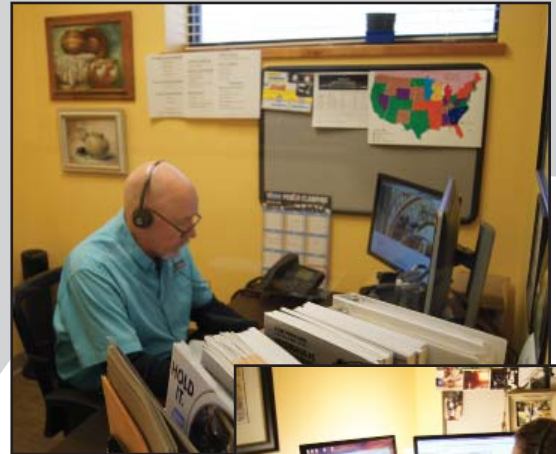
Attn: Human Resources

1334 E. 6th Ave.

Emporia, KS 66801

Email: [careers@vektek.com](mailto:careers@vektek.com)

Pre-employment Physical, Drug Screen and Background Check required.



**The Productivity Devices Company**

## **About Vektek LLC**

Vektek is a market leading designer and manufacturer of highly-engineered workholding products including hydraulic clamps, work supports, cylinders, valves, and power supplies. Vektek has grown to become a top supplier for the automotive, heavy equipment and aerospace industries. Vektek products are backed by the largest factory-direct customer service team in the industry. For additional company information, please visit:

**[www.vektek.com](http://www.vektek.com)**